

## JOB ANNOUNCEMENT

Rwanda Association of Local Government Authorities (RALGA) wishes to recruit a Training Specialist. She/He will be responsible, among others, for contributing to its mission of promoting good local governance and deepening decentralization in Rwanda.

**Job Title:** Training Specialist

**Contract duration:** Open ended

### 1. Academic qualifications and professional experience

- ✓ Master's degree in education, public administration, business administration, management, economics, development studies, or other relevant social sciences with two (2) years of experience; or
- ✓ Bachelor's degree in the same fields with a professional experience of three (3) years in organizational development and human resource development.
- ✓ Proven experience in preparing training materials, developing modules and delivering training.

### 2. Key competencies and skills

- ✓ Good command of English and Kinyarwanda. French is an added advantage;
- ✓ High computer literacy;
- ✓ Critical thinking skills;
- ✓ High level of integrity.


### 3. Application procedure

Interested candidates shall send their applications ONLINE to the Secretary General of RALGA at [info@ralga.rw](mailto:info@ralga.rw) not later than **Friday 15<sup>th</sup> November 2024 at 12:00 p.m.**

Women are strongly encouraged to apply.

The detailed terms of reference can be found on RALGA's website: [www.ralga.rw](http://www.ralga.rw).

Done at Kigali, on 07<sup>th</sup> November 2024

  
**Dominique HABIMANA**  
Secretary General

