TECHNICAL SPECIFICATIONS FOR THE SUPPLY OF IT EQUIPMENT

1. Introduction

The Rwanda Association of Local Government Authorities (RALGA) is a membership organization established in 2002 by Districts and the City of Kigali to enable them to effectively fulfil the responsibilities entrusted to them under the decentralization policy adopted in 2000.

RALGA's vision is to promote efficient local government entities where citizens and stakeholders actively participate in development processes. Its objective is to support local government entities in achieving their mandates while upholding the principles of good governance and decentralization.

RALGA invites eligible and interested companies to submit bids for the supply of IT equipment. Supplies will be provided on an as-needed basis under a framework contract with the successful bidder(s) for one year.

2. Administrative Requirements

Bidders must submit the following documents:

- A signed submission letter;
- Copy of a valid Rwanda Development Board (RDB) registration certificate;
- A valid Rwanda Social Security Board (RSSB) clearance certificate;
- A valid Tax Clearance Certificate issued by the Rwanda Revenue Authority (RRA);
- Certificates of good completion from at least three (3) previous clients.

Failure to submit any of the above documents may result in disqualification.

3. Submission and Opening of Bids

Interested companies are invited to submit their bids in sealed envelopes, clearly addressed to **the Secretary General.**

Bids must be submitted not later than 30 March 2026 at 2:00 p.m. at RALGA Offices, Masaka Sector, Kicukiro District.

The opening of bids shall take place on the same day at 2:30 p.m. at the same venue. Bidders or their authorized representatives are welcome to attend the bid opening session. Late submissions shall not be accepted.

4. Selection Method

The selection method to be applied is Least-Cost Selection, subject to full compliance with the required administrative and technical specifications.

5. Evaluation Criteria

Bids will be evaluated based on the following criteria:

1. Compliance with administrative requirements;
2. Compliance with the required technical specifications;
3. Lowest evaluated cost among technically compliant bids.

6. Notification of Results

All bidders shall be informed of the outcome of the evaluation process. The successful bidder(s) will subsequently be invited for contract negotiation and signing of the framework agreement.

7. Validity of Bids

Bids shall remain valid for a period of three (3) months from the submission deadline.

RALGA reserves the right to cancel the tender process at any stage before contract signing, without incurring any liability to the bidders.

8. Additional Information

For any additional information or clarification, interested bidders may contact RALGA via email at: info@ralga.rw.

Done at Kigali, 23 March 2026

Valens UWINEZA
Secretary General

Annex: Technical Requirements

Nº	Item	Specification
1	Laptop	1. **Type:** *2-in-1 detachable tablet computer*, **Display:** 13-inch PixelSense Flow touchscreen, 2880x1920, 3:2 aspect ratio, up to 120Hz; OLED option available. **Memory:** 16GB LPDDR5x RAM, **Storage:** Up to 1TB SSD., **Graphics:** Qualcomm Adreno (ARM) or Intel Arc Xe2 (Intel)., **Cameras:** Quad HD front-facing Surface Studio Camera with ultrawide view, 10MP rear camera. **Audio:** Dual Studio Mics with Voice Focus, 2W stereo speakers with Dolby Atmos. **Connectivity:** 2x USB-C (USB4/Thunderbolt 4), Surface Connect port, Wi-Fi 7, Bluetooth 5.4, optional 5G (Snapdragon models). **Battery:** Up to 14 hours of video playback, around 10 hours of web browsing. **Copilot+ PC:** Optimized for AI features with dedicated NPUs. **Flex Keyboard:** Compatible with the new detachable keyboard with haptic touchpad. Plus Bag and Wireless Mouse
		2. **Processor:** AMD Ryzen AI 9 HX 370 (12 Cores, up to 5.1 GHz)., **Graphics:** NVIDIA GeForce RTX 4070 or up to RTX 5090 Laptop GPU, plus AMD Radeon 890M Graphics. ,**Display:** 16" 4K (3840x2400) Lumina OLED, 16:10, 120Hz, Touchscreen, 0.2ms response, 100% DCI-P3, HDR up to 1600 nits peak brightness. **Memory:** Up to 64GB LPDDR5X (onboard)., **Storage:** Up to 2TB PCIe Gen4 NVMe SSD (with dual M.2 slots)., **AI:** AMD XDNA NPU (up to 50 TOPS) for Copilot+ PC features. **Connectivity:** Wi-Fi 7, Bluetooth 5.4, USB4 Type-C, USB 3.2 Gen 2 Type-C, USB 3.2 Gen 2 Type-A, HDMI 2.1, SD Express 7.0 Card Reader, Audio Jack, **Camera:** FHD IR Camera with Windows Hello., **Audio:** Harman/Kardon stereo speakers, 3-mic array. **Battery:** 90 Wh., **Weight & Dimensions:** Around 1.85 - 1.95 kg (4.08 - 4.3 lbs) and 14.9-17.3mm thick. Plus Bag and Wireless Mouse
2	Scanner	**Brand: HP** **Model: Pro 2600f1** or Its Latest Version **Type:** Flagbed / ScanJet The essentials for A4 professional scanning **Key features:** HP Scan Software Daily duty cycle up to 1,500 pages 60-Sheet ADF with single-pass two-sided scanning Connectivity: USB 2.0 A4-size flatbed scanner Secure by design Kofax Certified TWAIN, ISIS and WIA drivers **Differentiating features:** Scan Speed: 25 ppm / 50 ipm Product number: 20G05A

| 3 | Projector | - **Projection System**: 3LCD technology, **Projection Method**: Front/rear/ceiling mount, **Maximum Resolution**: 4K PRO-UHD1 3840 x 2160, **Color Brightness**: (Color Light Output)3 2,800 lumens, **White Brightness (White Light Output)** 3 2,800 lumens, **Resolution 4K Enhancement** (1920 x 1080 x 2), **Pixel Number** 4,147,200 dots, **Aspect Ratio** 16:9 widescreen, **Resize Support** 16:10, 4:3 **Digital Zoom** 1.32 – 2.15, **Lamp Type** 200 W UHE, **Lamp Life (Normal Mode)** 4,500 hours **Eco Mode** 7,500 hours, **Throw Ratio Range** 1.32 – 2.15, **Size (Projected)** 40" – 500" **Keystone Correction (Auto Vertical)** ±30 degrees, **Keystone Correction (Manual Horizontal)** Slider ±30 degrees, **Contrast Ratio** Up to 35,000:1 (Dynamic Color Mode), **Color Reproduction** Up to 1.07 billion colors
- **Projection Lens**
Type Optical Zoom (manual)/Focus (manual), **Lens Shift (Vertical)** H Centre, with standard lens ±60%, **F-Number** 1.49 – 1.77, **Focal Length** 18.2 mm – 29.2 mm, **Optical Zoom Ratio** 1 – 1.62
- **Interfaces**: HDMI 2x (HDCP 2.3, one port supports ARC, one port used by Android TV dongle) Audio Out 1x (3.5 mm stereo) USB-A (for power supply, 5.0 V, 2.0 A) USB-B (service only)
- **Streaming Media Player**
Wireless 2.4 GHz, 5 GHz, **Operating System** Android TV5, **Bluetooth** Ver 5.0 Class 2, **Supported Codecs** SBC **Features for Streaming Media Player Remote Power**, Google Assistant, Home, Applications, Directional Navigation and Enter, Back, Volume - and +, Direct Streaming Application Buttons (YouTube, Netflix, Google Play™), Directional arrows and Enter. |